

Document Check-List (제출서류 확인목록)

Following documents must be attached to your application form:

No. (순번)	Document_KOR (한글서류명)	Document_ENG (영문서류명)	Check-Box (제출확인)
1	입학지원서	Application for Admission	YES
2	여권사본	Copy of Photo Page of Passport	YES
3	최종학위증 또는 졸업증명서	Diploma or Certificate of Graduation	YES
4	최종 성적증명서	Final Academic Transcript	YES
5	[Attachment #1] 이력서	[Attachment #1] Resume	YES
6	[Attachment #2] 연구학업계획서	[Attachment #2] Study and Research Plan	YES
7	[Attachment #3] 유학경비부담서약서	[Attachment #3] Financial Guarantee	YES
8	학생 본인 및 부모신분증 사본	Copy of Social Identification	YES
9	학생 본인 및 부모호적등본 사본	Copy of Family Register	YES
10	① 은행잔고증명 ② 수업료 납부영수증	① Bank Statement with 13,000 USD deposit (savings) ② Receipt for Educational Fee Payment	YES - Submit ① or ②
11	한국어능력시험성적	TOPIK Transcript - At least 3 rd grade is required	YES NO (Submit if applicable)
12	영어능력시험성적	English Proficiency Test Result	YES NO (Submit if applicable)
13	기타 외국어성적	Other language test results	YES NO (Submit if applicable)
14	1) 한국어 어학연수 출석증명서 2) 한국어 수료증명서 3) 한국어 연수과정 성적증명	1. Certificate of Attendance to Korean Language Institution 2. Certificate of Korean Language Program Completion 3. Transcript from Korean Language Institute	YES NO (Submit if applicable)
15	외국인등록증	Alien Registration Card	YES NO (Submit if applicable)

- **Extracurricular Activities** – Volunteer work, awards, certificates of achievement (If applicable)
- **Proof of Finances** [related to No.12] - In case that the applicant want to pay the tuition after the visa application, (S)he must attach a bank letter or bank statement stating that you have the equivalent of 13,000 USD in the bank
- **Original Transcript/Graduation Certificate** [related to No. 3 ~ 4] - Certified or attested copies are acceptable. High School (or your country's equivalent) certificate or diploma and transcript for bachelor's program applicants. Bachelor's Degree and transcript for master's program applicants. Mid-year results will be accepted from applicants who have yet to receive their final results.

Send all the required documents to:

Woosong University, Woosong Gwan #320 Global Center, Dongdaejon St. 171, Dong-Gu,
Daejeon, South Korea, Postal Code: 34606

Officer Name

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